

**MINUTES OF THE
March 8, 2016
MEETING OF THE VISTAS CONDOMINIUM ASSOCIATION**

Board Members Present:

Blake Roth..... President
Jean Rakowski.....Treasurer
Joni Fraundorfer.....Secretary
Sharon Goins.....Member-At-Large

Board Members Not Present:

Sean Hikosaka.....Vice-President

Others Present:

Tim Kirchner.....Northern Virginia Management
Sharon Meyers.....Homeowner

Call to Order

The meeting began at 7:00 pm

Members Forum

No members forum due to no members present at this time.

Approval of Agenda

Joni Fraundorfer motions to approve the March 2016 agenda. Sharon Goins 2nd the motion.
Unanimously approved.

Approval of Minutes

Joni Fraundorfer motions to approve the January 2016 and February 2016 minutes. Sharon Goins 2nd
the motion. Unanimously approved.

Treasurer report (Jean Rakowski)

Condominium Manager report (Tim Kirchner)

Old Business

Joni Fraundorfer motions to balance out the budget (due to snow removal) using general maintenance
funds. Sharon Goins 2nd the motion. Unanimously approved.

New Business

Next meeting to be held on Tuesday April 12th, 2016 at 7 pm. This will be our annual meeting

MOTION TO MOVE TO EXECUTIVE SESSION

Blake Roth motions to move into executive session at 7:35 pm. Joni Fraundorfer 2nd the motion.
Unanimously approved.

MOTION TO MOVE TO REGULAR BOARD MEETING

Blake Roth motions to move out of Executive session at 8:35 pm.

Joni Fraundorfer 2nd the motion.

Unanimously approved.

Motion to obtain new estimations for cleaning companies

Blake Roth motions that Northern Virginia Management will begin obtaining estimations for services from other cleaning companies for The Vistas.

Joni Fraundorfer 2nd the motion.

Unanimously approved.

Motion for The Vistas liaison

Blake Roth motions to assign Sharon Goins as the liaison for The Vistas. Sharon has kindly volunteered her time to walk The Vistas property regularly and note any presenting issues with the property to NVM. In addition, she has agreed to be present when Tim Kirchner does his monthly inspection of the property.

Joni Fraundorfer 2nd the motion.

Unanimously approved.

Motion on delinquent plumbing inspection by a unit owner

Blake Roth motions that the unit owner be given 30 days from the 19th of February to respond to the plumbing inspection request. If there is no response from the unit owner by the 19th of March, the case will be sent to the attorney for further action.

Joni Fraundorfer 2nd the motion.

Unanimously approved.

Blake Roth motions to adjourn meeting at 8:22 pm.

Joni Fraundorfer 2nd the motion.

Unanimously approved.