

**MEETING MINUTES  
GREENFIELD HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
May 30, 2017**

The meeting was called to order at 7:15 PM at Lake Braddock Secondary School.

Board of Directors (BOD) members present were **Michael Easdale**, President, **Jennifer Spaine**, Vice President. **Kathy Smith**, Treasurer, **Tim Kirchner** represented Northern Virginia Management (NVM).

**Agenda:** Spaine motioned and Smith 2<sup>nd</sup> to approve the May 30, 2017 agenda, as amended. The motion carried.

**Meeting Minutes:** Spaine motioned and Smith 2<sup>nd</sup> to approve the meeting minutes from the April 2017 meeting, as amended

**Members Forum:** Homeowners in attendance were Eunice Davis (5504 Peppercorn Dr)

**Committee Reports:**

- **Treasurer's Report:** Reported balances as of April 2017 were:

<b>Operating Account:</b>	\$10,211.81
<b>Reserve Account:</b>	\$158,688.26
<b>Delinquencies:</b>	\$-10,889.52
<b>Total income year-to-date was:</b>	\$5,067.71 over budget
<b>Total operating expenses were:</b>	\$7,735.55 over budget
<b>Reserve contributions are as budgeted.</b>	
  
- **Newsletter Committee:** Smith with work on the next newsletter.

**Manager's Report:**

- Resale packages were requested this month: 9733 Ashborn Drive
- **Inspections:** A partial Spring inspection was completed by Kirchner on April 18<sup>th</sup>. Letters will be going out this week. Second half will be completed next week.
- **Accomplishment List:**
- **Audit:** starts in June

**Old Business:**

**No old business**

**New Business:**

- **Letters Sent/Received:** See pages 32-39 in the board packet.
- **Tree Proposal/Report:** Board reviewed proposal from Northern Woods to remove and trim trees. Smith motioned to approve and Spaine 2<sup>nd</sup> it.

GHA Meeting Minutes

5/30/2017

DRAFT – MINUTES NOT APPROVED

- Tree Planting Plan: Tim is working on getting proposals from multiple vendors for a fall planting.
- Hearing Result: Board agrees to give the homeowner extra time to complete the work. Kirshner to review in 14 days.
- Open Board Position: Smith has asked a few people but has no takers. She will put it in the next newsletter.

The next monthly meeting will be held June 27, 2017 at 7:00PM.

Spaine motioned and Smith 2<sup>nd</sup> to adjourn the meeting. The motion carried with a unanimous vote.

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Jennifer Spaine, Vice President