

ARLINGTON RIDGE TERRACE CONDOMINIUM (ARTC)

UNIT OWNERS ' ASSOCIATION

Minutes of the meeting of the Board of Directors

March 16,2022

1. A meeting of the Board of Directors (BOD) was held by teleconference on the above date. Jennifer Lednicky called the meeting to order at 7:30 p.m. due to a power outage. The following officers were present.

Samantha Cole

Jennifer Lednicky

Cathy Anderson

Also participating was Tim Kirchner, Property Manager, Northern Virginia Management (NVM)

2. Approval of Agenda:

Agenda was approved in 3/16/22 amended by J. Lednicky, K. Sarkis seconded the motion.

3. Approval of Minutes:

Samantha motioned to approve the 2/16/22 minutes as amended and was Seconded by Cathy Anderson

4. Treasurer's Report:

Financial Report:

- Nothing was out of order
- Questions were asked about snow removal and delinquencies
- Invoices were reviewed

5. Delinquency:

- One unit has been referred to legal

6. Managers' Report:

- Audit on our finances has started

7.

Old Business:

- Garage parking has gotten better after towing started.
- Newsletter went out successfully, it was also sent through email to the owners of the units.

8. New Business:

- Mailboxes- 6-7 boxes all were opened by the mailboxes.
- There is a company, Package Concierge, that will help with the mailbox problem and we are going to meet with them.
- We are looking into putting cameras up
- NVM could put the packages in the garages where people can get their packages.
- Spring inspection is in May we need to decide if we want to do it together or independently.
- We are still waiting for everyone to submit their door color choice, any choices not made by owners we will default to the original color of the door
- People that have not responded to the door color choice will be sent a letter to give them a final chance to respond.
- We are still getting companies coming to look at the property for a bid for the retaining wall.
- There is a muddy strip on Glebe we want to make it look better- between the curb and the sidewalk on Glebe by putting brick there, the BOD is going to get some quotes for this.
- We are going to look into what projects are in the works on the sidewalk that is currently marked on Glebe Road.

Letters/sent and received

- Nothing to note

9. Next meeting

- Date: 4/20/22
- Time: 7 PM

10. Adjournment:

J. Lednicky made a motion to adjourn Cathy Anderson Seconded, and the meeting adjourned at 8: 41 P.M.