

Woodlawn Mews Homeowners Association- Board of Directors Meeting – 10/12/17

Members Present: Jean Vitalos; Ray Labella; Frank Vitalos; Carlos Allen; Mike Ginn

Members Absent: None

Tim Kirchner, Property Manager, was also present.

The meeting was called to order at 7:00 p.m.

The September “minutes” were approved by the Board.

TREASURY REPORT:

The Treasurer gave a report on budgetary issues, including delinquencies, and maintenance costs.

The Board agreed to have the contracted maintenance company cleanup an abandoned house in the Woodlawn Mews development.

“The Association elects to apply all or part of the excess assessment income to the following year’s assessment, and that such final amount shall be at the Board’s discretion.”

IMPOUND REPORT:

The Property Manager reported on any vehicle impoundment that occurred.

NEW BUSINESS:

A letter is to be drafted by the property manager, and sent out to all tenants. The letter will indicate, in part, that all fences will be inspected, and those that need to be repaired must be repaired within a specified amount of time.

The Board examined the Proposal for Reserve Study, and voted to accept the proposal.

The next meeting is scheduled for Nov. 9, 2017, at 7:00 p.m.

The meeting was adjourned at 7:50 p.m.