

Springfield Square Home Owner's Association Newsletter – June 2018

Information for Springfield Square Home Owners

BOARD MEETINGS:

Board meetings are held on the 1st Thursday of each month at Lee High School in Room #136.

Board and AECC Members/Vacant Positions:

Betty O'Loughlin, President
Oscar Cerna, Vice President
Valeria Hamilton, Treasurer
Ed Holder, Secretary
Konstantina (Connie) Gadonas, Member
James (Jimmy) Gadonas, AECC Member
Tom Burrell, AECC Member
Vacancies, AECC Members

Quarterly Assessments and Late Fees:

\$185.00 Assessments are due January 1, April 1, July 1, and October 1. If your assessments are not received by Management by the 10th of the month in which they are due, a \$25.00 late fee will be added to your account. Management sends assessment reminder letters approximately two weeks before each assessment due date. Please make your check payable to Springfield Square HOA and mail it to: Northern Virginia Management (NVM), 4306 Evergreen Lane, Suite 101, Annandale, Virginia 22003 – Telephone: 703-941-9002 / Fax: 703-941-9005 or e-mail at nvm@northernvirginiamanagement.com

Contacting Northern Virginia Management:

Call **703-941-9002**, when the recorded message comes on, **press “6”** and leave your name and phone number and a brief message. NVM will return your call within 24-hours (but usually the same day that you leave a message).

Springfield Square HOA Web Page:

Go to nvm@northernvirginiamanagement.com and scroll down to Springfield Square for information; forms; community rules, newsletters, etc. Please inform NVM, if you do not have access to the Web Page and continue to contact NVM for AECC and Visitor Tag forms, etc.

Call Miss Utility @ 811 before you dig!

2018 Architectural & Environmental Control Committee (AECC) Annual Inspection:

Article V, Section 1 (g) of the Springfield Square Home Owners Association Bylaws, requires each owner to maintain his/her lot and all improvements “in good order, condition, repair, and in a clean, sightly, and sanitary condition at all times”.

- **The 2018 AECC Annual Inspection letters were mailed out the middle of April 2018 and June 30, 2018 is the due date for repairs to be “CONFIRMED COMPLETED”.**
- **The AECC/Board will NOT conduct the initial or re-inspections of your unit until you return the Architectural Completion Form to NVM. Each re-inspection requires you to submit another Architectural Completion Form.**
- **Questions, regarding the repairs listed on your Architectural Compliance Survey, must be submitted to NVM no later than May 15, 2018, to schedule a meeting w/AECC/Board.**
- **Please refer to your AECC Policy Resolution No. 4, as some repairs may require AECC approval prior to being done.**
- **If your AECC repairs are not “CONFIRMED COMPLETED” by June 30, 2018, you will be scheduled for a Hearing before the Board on August 2, 2018, to discuss your alleged violation of the Springfield Square AECC Bylaws. Hearings will take place at Lee High School, 6540 Franconia Road, in Room #136, Springfield, VA 22150, at 7:00 PM. You will be subject to an AECC violation assessment of \$10 a day beginning on July 1, 2018, for a continuing AECC violation (not to exceed 90-days) until repairs are Confirmed Completed.**
- **If your AECC Completion Form is not received by June 30, 2018, your unit will not be inspected and your repairs will be considered not done, resulting in an AECC Hearing.**
- **“CONFIRMED COMPLETED” means you completed your repairs, you submitted your completion form to NVM, and repairs must be “Confirmed Completed” by June 30, 2018.**

TRASH POLICY EFFECTIVE JULY 2017:

Picked-up on Monday and Thursday mornings.

All units are required to use a trashcan(s) with a secure lid, and house number on trashcan(s) and may only be placed outside AFTER DARK (8:30 PM or later) Sunday and Wednesday evenings or by 6:00 AM on the morning of the pick-up.

- **NO TRASH BAGS of any kind are permitted.**
- **Back yard trash must be in a trashcan(s) w/lid.**
- **Bulk items, such as, furniture, mattresses and box springs are placed out for pick-up on THURSDAY. DO NOT PLACE BULK ITEMS OUT FOR PICK-UP ON MONDAY.**
- **For white goods, such as, washers, dryers, stoves, refrigerators, TV's, etc., you must call Patriot @ (703) 257-7100 to arrange for pick-up on THURSDAY.**
- **Contractor's trash/materials must be removed by the contractor-not placed in our trash!**
- **Trashcans and recycling bins MUST be removed from the Common Area on the day of pick-up. Trashcans and recycling bins not removed on the day of pick-up will be removed.**
- **Do not place trash out after the trash has been picked-up.**
- **Trash violations result in a \$50 assessment.**

RECYCLING:

Recycling is picked-up on Thursday ONLY!

Recycling may only be placed outside **AFTER DARK (8:30 PM or later)** on Wednesday evenings or by 6:00 AM on Thursday morning.

- **DO NOT PLACE RECYCLING OUT FOR PICK-UP ON MONDAY.**
- **Place recycling in a recycling bin,**
- **PLEASE SEPARATE TRASH/RECYCLING.**
- **Do not place recycling out after the recycling has been picked-up.**

Yard Waste Mandatory by Fairfax County:

Must be placed in PAPER BAGS and/or a TRASHCAN clearly marked "Yard Waste" on both sides and placed out on Monday or Thursday for pick-up.

Litter on Common Areas:

Do not litter (trash/cigarette butts/ice cream wrappers, etc.) on any Common Area, sidewalk, parking lot, or unit's front yards.

Annual Meeting – June 7, 2018:

The Board would like to thank all owners who attended the meeting and all owners that sent in their proxy. The (2) \$50.00 winners were: Naderia Sadeed (attendee), Thornhill Court and Lanh Tran (proxy), Franconia Court.

Assigned/Visitor Parking Spaces:

- **Each unit is entitled to two (2) assigned parking spaces.**
- **Visitor parking is for visitors only! You cannot park your 3rd vehicle in a visitor's space.**
- **The Board monitors the visitor spaces.**
- **The visitor tag must be displayed at all times on the rear view mirror with the tag (visible) facing the front of the vehicle.** Unit owners are responsible for ensuring that their visitors and contractors do not get towed (**do not let your visitor/contractor park in a visitor space and come to your home to get the visitor tag as they could be towed in that short timeframe.**)
- **First visitor tag replacement cost is \$25.00. Second visitor tag replacement cost is \$50.00.**
- **As a courtesy, you should always ask your neighbor if you may park in his/her assigned spaces. It is very rude and inconsiderate to park without asking and you could be towed.**
- **Also, your neighbor may not be in good standing with the Association, and be in a towing status; therefore, you could be towed.**
- **Our Community consists of 116 town homes and 25 visitor spaces. Each unit has one visitor tag.**
- **Unit owners with more than two (2) vehicles and/or more than one visitor must park offsite-street parking is available on Elder Avenue (West on Franconia Road, first light on the left), and Thomas Drive (East on Franconia Road, first light past the Community, on the left).**
- **Residents/owners are responsible for monitoring their assigned spaces (if someone is parking in your assigned spaces without permission, you may call A-1 Towing (703-971-2600) and have them towed).**

DO NOT PLACE ANY FOOD ANYWHERE IN THE COMMUNITY, FRONT OR REAR YARDS OR ON LEE HIGH SCHOOL PROPERTY AS FOOD ATTRACTS RATS!

A-1 Towing Company -#703-971-2600

(Police non-emergency #703-691-2131):

A-1 Towing Company patrols our Community 24/7 and can tow for the following:

- No visitor tag/Visitor tag not visible;
- Visitor tag not facing front of vehicle/not visible
- Duplication of visitor tag;
- Parked in the fire lanes/double parked;
- Safety hazard/Parked on the Community grass;
- Commercial vehicles (except for commercial vehicles making repairs to a unit); and they must use a visitor tag if parked in a visitor space when making repairs to a unit
- 72-hours' notice (sticker placed on windshield or driver's side window) is required for no and expired vehicle tags and no safety inspections and/or expired rejection stickers.

Friendly AECC Reminders:

- **No exterior structural changes.**
- Window fans, window air conditioners, awnings, clotheslines, **big black downspout extensions**, exterior antennas/antenna cables are prohibited.
- Exterior front and storm door handles; dead bolt locks, doorknockers, and peepholes must be **plain/undecorated of Solid Polished Brass.**
- Painting of concrete steps, block under door, over doors and/or windows/windowsills are prohibited.
- Wrought iron rails must be sanded, primed, and painted **glossy** black.
- Chimney Smoke Stacks (roof) are painted **glossy** Tudor Brown or **glossy** black.
- Mailbox must be aligned with address board and light fixture. Address numbers must be 2-3 inches and **Solid Polished Brass.**
- No vegetable/herb gardens in front yards.
- Children's pools in rear yard (must be emptied at the end of each day), birdbaths, and any water holding devices are prohibited - health issue due to mosquitoes.
- Satellite dishes - place on the rear of the house.
- **Big black gutter extensions are prohibited, as they are unattractive to the Community.**

Fences:

Clear coating fences are blanket approved. The Board will consider a natural wood preservative for fences; however, you must submit to NVM an AECC Request for Improvement Form and provide a color sample.

All Exterior Changes Must Be AECC

Approved Prior to Making Changes:

- All exterior changes not granted blanket approval must be approved by the AECC before changes are made, such as, but not limited to: roofs, siding, sheds, address boards/numbers, chimney smoke stack (roof), exterior lighting, fence/gates, fence preservatives, windows, patios, decks, steps, doors (front/storm/French/patio), wrought iron rails, replacement shutters, and concrete repairs.
- Homeowners who make changes to the exterior of their homes without AECC approval are subject to assessments and changing whatever was repaired/replaced back to its original condition.
- Please allow at least 30- days for AECC Requests for Improvements to be processed (with the exception of emergency type situations).

Unit Owners with Trees:

Unit owners are responsible for cleaning-up and removing tree droppings from their neighbors' yard and/or the Common Areas (sidewalk/parking spaces/parking lot) and trimming limbs hanging over visitor spaces. In addition, unit owners will be held responsible for any damage(s) to the sidewalk caused by their tree roots. When removing trees the tree stump must be grinded/removed. Limbs hanging over visitor parking spaces must be cut back so they do not hang over the visitor spaces.

Front Yards:

Must be clean/neat; weeds removed; grass planted in bare spots; toys, bicycles (**no bicycles attached to rails**), tools, mulch, etc., **must not** be left in front yards overnight and must be moved for the lawn to be mowed; **no vegetable or herb gardens**; and garden hoses must be hung neatly on a holder or inside a hose holder.

Back Yards:

Must be clean/neat and grass cut every 7-10 days; junk /weeds removed; **back yard trash must be in a trashcan with a secure lid** **Back yard random inspections will be conducted.**

Lee High School Property:

Do not put any leaves, trash, and food of any kind on the Lee High School property, as this is trespassing.

Decorum in the Community - Reminder:

- All issues pertaining to the Community need to be addressed properly by notifying NVM, in writing, so that the entire Springfield Square Home Owners Association Board can respond.
- The Board members are volunteers, and no one Board member can act independently of the rest of the Board. It is inappropriate to telephone, knock on the door, and/or approach any Board member on the property to address an issue or dispute, since that Board member cannot act alone to resolve the issue or dispute.
- In addition, it is inappropriate to telephone, knock on the door, and/or approach any AECC member on the property to address an issue or dispute matters pertaining to the Board or AECC.

Gutters:

To ensure proper drainage, clean out gutters and downspouts and ensure you have an extension attached to your downspout so water will drain away from your house. **Big black gutter extensions are prohibited, as they are unattractive to the Community.**

Pet Policy:

At all times, all animals must be on a leash and/or carried by a responsible person while on the Common Areas. Pet owners must clean-up the feces from their pet(s). Please do not let your pet poop in your neighbor's yard and not clean it up! This is the law in Fairfax County and a rule of our Community.

Vehicle Repairs:

- **Prohibited except for the following: replacing light bulbs, flat tires, dead batteries, spark plugs/electrical and normal washing.**
- **No fluid changes of any kind.**

Oil/Fluid Spots in Parking Spaces:

Random inspections will be conducted and Hearings will be scheduled.

Fairfax County Police:

Have authority to enforce motor vehicle and trespassing laws in our Community.

ATTENTION PARENTS – SAFETY ISSUE:

- **Please note that you are responsible for ensuring that your children/guests do not play in the streets of the Community, as this is a safety issue/violation of the Community rules.**
- **Playing ball on the sidewalks is prohibited.**
- **No playing around or near any vehicles.**
- **Children continue to play in the front yards of the unit owners, their balls hitting the property of others (vehicles, house, landscaping), damaging flowers and shrubs, removing rocks and throwing them in the street/sidewalk, and littering – parents will be held responsible.**
- **There is a children's play area in the center of the Community, however, the children's ball goes into the back yards of the surrounding units, which causes damage to flowers/shrubs, property, and is an inconvenience if a unit owner has to retrieve the ball from their back yard (several times a day). Please ensure that your children do not disturb and/or damage any unit owner's property by keeping their ball out of the backyards.**
- **Children should never play in any one's front yard and/or go into any one's backyard to retrieve their ball as this is trespassing.**

Rental Properties/Absentee Owners:

Owners who lease their property must provide a copy of their lease to the Management Company within 30-days after leasing their property. **Owners are responsible for providing the rules to their tenants and ensuring that their tenants understand and obey the rules of the Community. Owners are held responsible for their tenant's Community violations.**

Repair/Paint/Lawn Services:

- Mr. Flores, Franconia Court: 703-835-0664
- Mr. Garcia, Franconia Road: 571-275-6054
- Marc's Lawn Mowing (off-site): 571-422-3195

Association Disclaimer:

An advertisement in the Association's newsletter does not represent any guarantee or endorsement by the Association of the services or goods offered. Use of the services or goods provided by an advertiser is at your own risk.