

## RANDOLPH SQUARE BOARD OF DIRECTORS MEETING

### OCTOBER 2016 MEETING AGENDA

Meeting Name:	Randolph Square Board of Directors Monthly Meeting
Meeting Date:	October 17, 2016
Meeting Location:	Northern Virginia Management
Meeting Start Time:	7:00 pm
Meeting End Time:	8:00 pm

The meeting was called to order at 7:00 p.m. by Mr. Doug Nocerino, President of the Randolph Square Board of Director.

#### 1. Members' Forum –

There were no member's forum items.

#### 2. Roll Call – The following individuals attended the Randolph Square, November Board of Director's Meeting:

##### Meeting Attendees

BOARD MEMBER NAME	PRESENT?	ADDRESS
Melissa Avrutine	Y	1043 N. Stafford
Bruce Gudenberg	Y	4118 N. 11 <sup>th</sup> St.
Annette Metraux	N	1039 N. Stafford
Doug Nocerino (President)	Y	1029 N. Stafford
Spenser Cummings	N	4110 11 <sup>TH</sup> St.
Linda Sullivan	Y	1020 Randolph
Stacy Tjossem (Secretary)	Y	1032 Randolph
Angelika Sass	Y	4114 N. 11th
Laura Blue	Y	1052 Randolph
Tim Kirchner	Y	Northern Virginia Mgt.
<b>GUESTS:</b>		
Scott Fletcher and Debbie Kerner		1041 Stafford

#### 3. Approval of the Agenda – Ms. Tjossem moved to accept the agenda and Ms. Linda Sullivan seconded the motion. The motion was passed unanimously.

#### 4. Meeting Minutes – There are no meeting minutes from the last meeting.

**5. Treasurer's Report** – Mr. Kirchner We are \$7,000 under budget. One unit is delinquent 30 days.

**6. Old Business – Updates**

Action Items: None.

No new business was raised.

**7. New Business -**

Letters Received and Sent: The letters received and sent were reviewed by the Board.

Web Site: Someone needs to volunteer to update our website. Melissa Avrutine will take it on.

Budget: The proposed budget previously presented, based on last years budget, was reviewed. Ms. Tjossem moved to accept the budget as presented. Angelika Sass seconded the motion. The motion was passed unanimously.

Old Business:

Reserve Study: The Reserve Study concluded we are fully funded to date; and recommended no significant increases. The Board discussed options of either reducing the fee slightly and/or continuing to evaluate our situation on a year to year basis. Because the community postponed many projects for several years to achieve sound financial footing, the Board determined we would not change the fee and continue to close out long post-postponed efforts.

Landscaping/Power Washing: Power washing where the new plantings are going in will occur coincidental with the plantings.

Chimney Cleaning: Mr. Kirchner is still obtaining quotes.

**Date of Next Meeting** – The next meeting of the Randolph Square Board of Directors is scheduled for November 21.

**8. Executive Session** – No Executive Session was convened. There are no outstanding association dues requiring executive action.