

## **Woodlawn Mews Homeowner's Association**

### **Board of Director's Meeting- 8/13**

Member's Present: Jean Vitalos, Carlos Allen, Ray Labella; Mike Ginn;

\*Elise Bender

Member's Absent: None

Tim Kirchner, Property Manager, was also present.

\*Elise is a temporary member of the Board until there is an annual meeting at which time elections will be held.

The meeting was called to order at 7:10 pm.

The Board approved the Minutes for the June, 2020 meeting

#### **FINANCIAL REPORT:**

The Treasurer discussed the finances, including the budget and tenant delinquencies.

#### **MANAGER REPORT:**

The Property Manager reviewed the Impound Report.

The Manager also discussed areas of Woodlawn Mews where trees have been removed and to where they need to be removed.

The Property Manager will send out an e mail with the date for the next "walk-through" inspection.

**NEW BUSINESS:**

The Board:

Approved a motion to keep the monthly assessment fee at its current rate.

Discussed the emails and letters that were sent to Northern Virginia Management.

Approved a motion for asphalt paving, which will take place at a later date.

Reviewed the Woodlawn Mews website, and what information needed to be included on the website.

The next meeting is scheduled for September 10, 2020, at 7:00 p.m.

The meeting was adjourned at 7:40 p.m.