

ARLINGTON RIDGE TERRACE CONDOMINIUM (ARTC)  
UNIT OWNERS ASSOCIATION  
Minutes of the meeting of the Board of Directors  
**February 17, 2021**

1. A meeting of the Board of Directors (BOD) was held by teleconference on the above date. Jennifer Lednicky called the meeting to order at 7:08 p.m. The following officers were present.

Samantha Cole  
Jennifer Lednicky  
Karen Sarkis  
Veronica Chavez

Also participating was Tim Kirchner, Property Manager, Northern Virginia Management (NVM)

2. Approval of Agenda:

Agenda was approved in 2-17-2021 as amended by J. Lednicky, K. Sarkis seconded the motion.

3. Approval of Minutes:

- A motion to approve the 1-20-2021 minutes as amended was made by J. Lednicky and was seconded by K. Sarkis.

4. Treasurer's Report:

- Financial Report:
- Treasurer asked questions

5. Delinquency:

- BOD discussed two delinquencies

6. Managers' Report:

- Management Sent everything over to start the taxes and audit
- Tax returns were done in September.
- Retaining wall is waiting on the permit from Arlington to start working on the wall.

7. Old Business:

- Tim will send a note to the unit regarding outside clean up.
- Mail delivery problem was discussed
- Discussed repeated offenses from one unit and is considering calling the unit owner to a hearing.
- People Door repairs in the garage
- Mouse problem is resolved

8. New Business:

- Discussed hearing results
- Reviewed parking issues in the complex  
Went over the snow removal policy and company
- Reviewed letters received

9. Next Meeting-

- Date: March 17th
- Time : 7 PM

10. Adjournment: Time: 8:12

- K. Sarkis made a motion to adjourn J. Lednicky seconded, and the meeting adjourned at